

ATTN: All Business Partners

October 26, 2020
TCS HOLDINGS CO.,LTD.

Concerning Policies to Prevent the Spread of COVID-19

We extend our deepest sympathies to everyone affected by the COVID-19 pandemic.

We also express our sincere gratitude to everyone engaged in the treatment of the disease in the medical field despite the risk of infection, and to everyone working to maintain the livelihood of the public.

TCS group will strengthen its basic policies as follows and will undertake initiatives in order to fulfill our social responsibility as a company.

We will work to prevent the further spread of infection, and will place our highest priority on ensuring the safety of our business partners and all employees, making every effort to avoid any hindrance to the business community. We thank you for your understanding and cooperation.

Details

1 . Basic policies

(1) Measures to prevent infection and the spread of COVID-19

- ① We will enforce daily health management.
- ② We will avoid the “3Cs” while enforcing the basic requirements of washing hands and gargling, alcohol-based sanitization, and the wearing of masks.

(2) Our corporate activities during the with-COVID period

- ① We will continue at-home work and staggered work hours.
- ② We will hold meetings and training sessions online.
- ③ We will comply with the government guidelines on business trips abroad, and take the necessary precautions when sending our employees on business trips.

2 . Period in effect

Until the end of March 2021

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